

## **SD 51 Communicable Disease Plan: Boundary Central Secondary**

This plan is based on the following documents: SD 51 [Communicable Disease Plan](#) and [Additional Measures January 2022](#)

### **Public Health Measures**

#### **Attendance and Record Keeping**

- Daily attendance is taken and recorded in MyEd by classroom teachers. A sign in book is located at the front entrance area where visitors and other district staff, TTOC's or parents must sign in. This will be maintained by the secretary at BCSS.
- Sign-in sheets must be kept for a period of 45 days – secretary is responsible for storing these.
- Accurate class lists are maintained on MyEd and updated by the school secretary.

### **Environmental Measures**

#### **Cleaning and Disinfecting**

- BCSS is cleaned and disinfected twice per day. Once by the daytime custodian. Then again in the evenings by evening custodians.
- Gym equipment is cleaned after student use with SD51 prepared Oxiver spray.
- Technology devices are cleaned by the daytime custodian. Students using SD51 provided tech-specific sanitation wipes after use and before returned to tech cart or leaving class.
- Hand sanitizer is available at the front door, beside sign in book, for all persons entering the building. Hand sanitizer stations are in each classroom and common area to use before leaving and re-entering space for/from break.
- Staff and daytime custodians will, in the case of a suspected illness, wipe down any suspected surfaces (with disinfectant spray and clothes) touched by bodily fluids of a person displaying symptoms.

### **Administrative Measures**

#### **Gatherings and Events**

- BCSS does not have organized extra-curricular events for 2022. Single game sports games are allowed. Tournament are not. No spectators are allowed for any events

#### **Space Arrangement**

- Classroom spaces at BCSS are being reconfigured to ensure maximal space exists between student tables, and where possible, group table seating for group activities and art projects) is adjusted to ensure enough room to avoid involuntary contact.
- Where possible, the empty classrooms will be used as work rooms to accommodate learning for individuals to further enhance spacing among students.
- During breaks, students are staggered, and students will continue to use front and back and side entrance/exit way to ensure adequate space and prevent physical contact between students.

- Any new lounge furniture purchased will be vinyl or pleather to help with cleaning and sanitation. The couches in the grad lounge were removed as custodians could not assure, they were sanitary because of the age of the furniture and material. We are looking at purchasing appropriate replacement furniture for the lounge in the future.

### **Staff Specific Considerations**

- The secretary workspace, staff kitchen and room, are to have a maximum two people at any time.
- Teachers have personal space around their desks to have lunch where space is maximized.
- Staff meetings will be conducted via Zoom. Staff will wear masks and social distance during smaller meetings (maximum 7) and will clean used workspace at the end of the meeting with District provided Oxiver.
- NID days will be held as virtual meetings at this time.

### **Visitors, including Itinerant Staff, Temporary Teachers on Call, Parents and Others**

- A notice will be posted on the school website and Facebook page by the secretary to remind parents and potential visitors of the school health and safety plan which limits visitors to those helping with school activities. Signage will also be posted in the front main door and office.
- Parents are to contact staff via phone call, text or video format if they need to come to the school and or to discuss their child's progress or concerns. In-face meetings will not take place for IEP review meetings or general queries. If a parent wishes to meet in-person, a scheduled date and time is required and convenient for school staff and administration.

### **Curriculum, Programs, Activities and Transportation**

- Field trips will occur in line with those permitted as per relevant local, regional, and provincial public health recommendations and orders. Students will be required to wear masks on staff transportation when travelling to any field trip.
- Staff or community coaches transporting student to activities will be required to transport fewer passengers than their vehicle capacity to ensure spacing between occupants. For example, if back seat capacity is 3 passengers, staff allowed to transport 2 passenger which allows for one seat spacing.
- Students using staff transportation will be required to wear a mask while travelling in the vehicle, hand sanitize before entering vehicle and after exiting vehicle. Staff will carry hand sanitizer and disposable masks in vehicle.
- Where possible, some parents will be asked to transport their student to or from school and/or for local field trips, without creating hardship or exclusion for families and students, respectively.

### **Food Services**

- BCSS staff support students with a food program and offer cooking within a Foods and Nutrition course. Student enrolled in a Foods and Nutrition course will continue to participate in cooking activities and will be required to follow safe food practices. For students participating in the food program at BCSS, staff and students will follow safe food practices and ensure students are not sharing food.
- Students can eat food from food program or prepared in course at their worktable. If students need to leave their worktable while eating, they are required to put their mask on to move with the classroom.

### **Community Use of Schools**

- Other community groups are not using the BCSS facility currently.

### **Water Fountains**

- Students and staff can use the water cooler provided, water tap in kitchen or bathrooms to fill their water bottles only.

## **Personal Measures**

### **Daily Health Checks**

- Staff, parents and students will be reminded through notices on our website and Facebook page (school secretary) to complete their daily health check using provincial checklist resource.
- A notice will also be posted on front door by secretary to remind visitors to complete their daily health check before.

### **Stay Home When Sick / What To Do When Sick**

- As part of the daily health checks, students and staff at BCSS are reminded to stay home if they are feeling unwell.
- A self-assessment tool is available online to help determine whether you should stay home or not [BC Self-Assessment Tool](#)
- This tool will also be made available on the BCSS website.

### **Symptoms Develop at School**

- If a staff member develops symptoms of illness while at school, they will contact the school secretary and the principal.
- Attempts will be made immediately to find replacement staff (TTOC). TTOC's already at school may be redeployed to help the situation.
- In the case where a replacement cannot be found, a teacher on a prep block, non-enrolling teachers or the principal in consultation with BCSS staff, will be available to support student learning.
- In the event both teachers develop symptoms or 2 or more staff (eg. CYC and Teacher) and no coverage is available, Principal and/or well staff will ensure the supervision of students until end of learning session.
- Where a student develops symptoms of illness while at school, the school secretary will contact the parent to arrange pick up from school immediately. While waiting

for pickup, the student will be given a quiet place in the individual work room or calm room to avoid potential contact with other students. Staff will not transport students with symptoms of illness.

- In the event of an absent Principal, BCSS will seek the support of Board office staff administration or a retired vice principal, or principals on the substitute teacher list.

### **Returning to School After Illness**

- Staff or students may return to school after symptoms have abated and/or isolating period has elapsed. No doctor communication is needed.

### **Hand Hygiene & Respiratory Etiquette**

- Students and staff will be encouraged and reminded regularly to follow proper hand sanitizing procedures.
- Hand cleaning can take place in the two bathrooms, kitchen, in addition to using the hand sanitizer that is available at multiple areas within the classrooms and school.

## **Personal Protective Equipment**

### **Masks**

- All BCSS Staff, visitors, and students are expected to wear a non-medical mask or face covering (a “mask”) according to the guidelines or applicable public health orders/recommendations.
- Masks are available in the main office for those who have forgotten theirs.
- Those students who received prior mask exemption, will continue with those expectations. No exemptions exist on busses or hallways and common areas.

## **Supportive School Environments**

### **Personal Prevention Practices**

- Teachers will regularly remind and encourage students to practice prevention measures like hand cleaning, maintaining personal space, not sharing food, wearing their masks, and not crowding in groups when entering and leaving the facility.
- Seating arrangements will be revised in the common classroom to respect personal space and support the maintenance of distancing.
- A culture of kindness and respect will be upheld to support our students’ diverse needs and perspectives.
- Staff will work with students receiving mask exemptions and/or mask fatigue to support student need and continuity of learning while upholding the health and safety guidelines as defined by School District 51, MoE and PHO.